

HOW TO CHECK REGISTRATION STATUS TUTORIAL



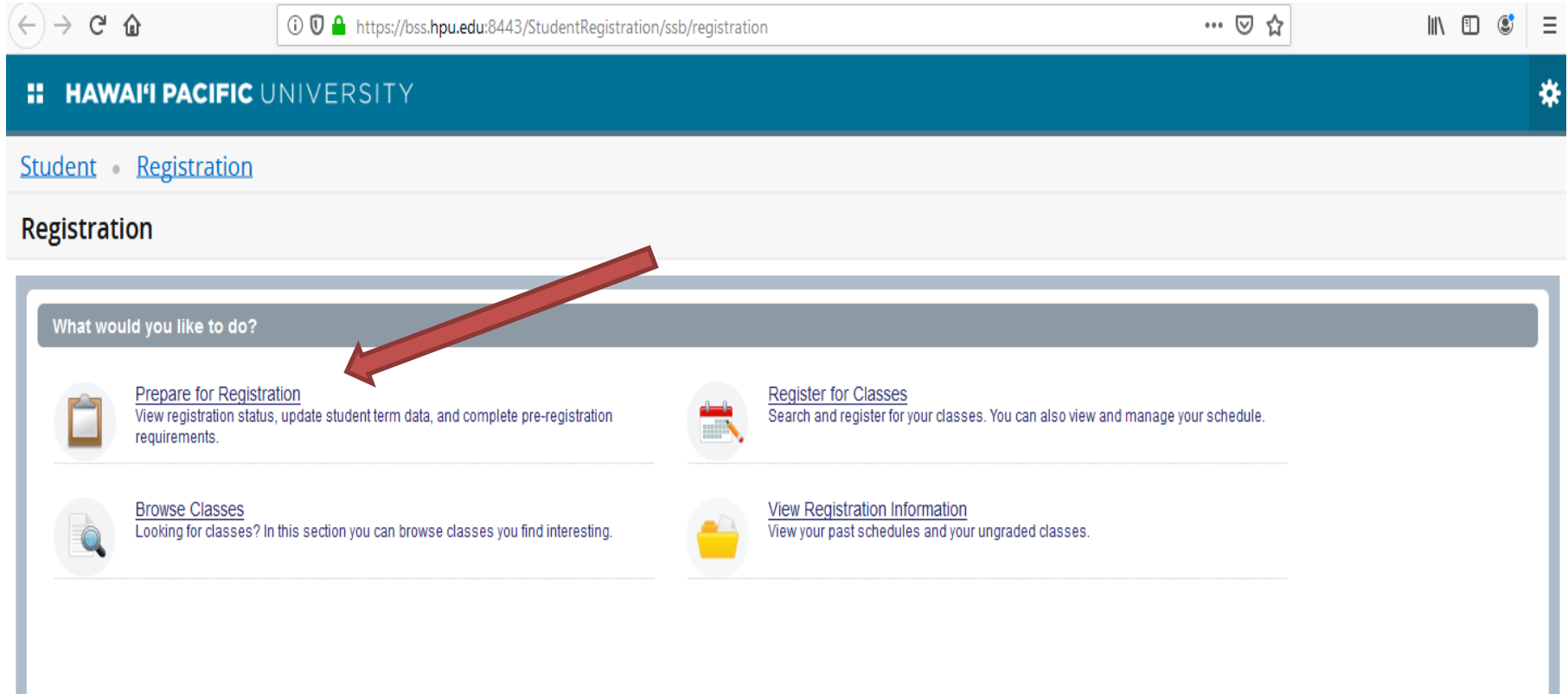
REGISTRAR'S OFFICE

Login to the MyHPU Portal (my.hpu.edu):

1. On the homepage, select the "Course Registration" Icon:

The screenshot shows the MyHPU Portal homepage. At the top, there is a navigation bar with a home icon, a hamburger menu, and utility icons (notifications, calendar, accessibility, settings). Below the navigation bar, a message reads: "Your feedback is important to us. Please click [here](#) to tell us what you think about myHPU. Click [here](#) to see all the recent improvements." The main content area is divided into two columns. The left column, titled "QuickLaunch", contains several icons: Blackboard, Course Registration (highlighted with a red arrow), Self-Service, General Person Info, Gmail, and MyDrive (Students). Below these are "Need Help?" and "Student Self-Service". The right column, titled "Connect", shows a dropdown for "View posts by Your Preferences" and a post from Adrienne Lampitelli dated 2 days ago. At the bottom, there is an "Events" section for October 2019 and a banner for "Sharky's Swells" with event details.

2. A new window will open, then select "Prepare for Registration".







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HAWAII PACIFIC UNIVERSITY ⚙️

[Student](#) • [Registration](#)

Registration

What would you like to do?

-  [Prepare for Registration](#)
View registration status, update student term data, and complete pre-registration requirements.
-  [Register for Classes](#)
Search and register for your classes. You can also view and manage your schedule.
-  [Browse Classes](#)
Looking for classes? In this section you can browse classes you find interesting.
-  [View Registration Information](#)
View your past schedules and your ungraded classes.

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- 3. Select the desired term in the drop down menu.

A screenshot of the Hawaii Pacific University registration portal. The top navigation bar is dark blue with the university name and a user profile icon. Below it is a breadcrumb trail: Student > Registration > Select a Term. The main content area is titled "Select a Term" and contains a dropdown menu labeled "Terms Open for Registration". The dropdown is open, showing a search input field and two options: "Winter 2019" and "Fall 2019", with "Fall 2019" highlighted in blue.



4. Your registration status, appointment time, and other relevant information for the desired term will display.

[Student](#) • [Registration](#) • [Select a Term](#) • [Prepare for Registration](#)

Prepare for Registration

Registration Status

Registration Status

Term: Fall 2019

✓ Your Student Status permits registration.

✓ Your academic status permits registration.

✓ You have no holds which prevent registration.

i Time tickets allow registration at this time. Please register within these times: 04/12/2019 07:00 AM - 11/23/2019 11:59 PM

Earned Hours

i You have Earned Hours for Level: Undergraduate, Institution Hours: 50, Transfer Hours: 0

i Your class standing for registration purposes is Sophomore